

Railroad Hobbyists: Gulf Coast Chapter, National Railway Historical Society, Inc./Houston Railroad Museum invites model railroad clubs, museums, historical societies and other non-commercial exhibitors to participate in the Big Texas Train Show at the George R. Brown Convention Center (GRB) in downtown Houston. The show dates for 2010 are Oct. 16-17.

Qualifying exhibitors will participate at no charge! The GRB is a superb venue for you to tell other railroad hobbyists and the general public about your organization. The Big Texas Train Show is being supported by a significant promotion budget that includes print, broadcast and outdoor advertising. More than 30,000 people came through the GRB's doors at the last major train show held in Houston's premier event facility, and our goal is to beat that number, which we can do with your participation.

Please see the attached Non-Commercial Exhibitor Application for more information and to reserve space.

The Big Texas Train Show benefits Houston Railroad Museum and its education efforts, and is made possible with the sponsorship of the City of Houston Convention & Entertainment Facilities Dept.

If you need more information, call 1-832-675-1905 or email info@bigtexasrainshow.com. We look forward to welcoming you to the Big Texas Train Show at the GRB!

Coming to Houston's George R. Brown Convention Center!

2010 Houston Railroad Museum

Big Texas Train Show

**Saturday, Oct. 16: 10 a.m. to 5 p.m.
Sunday, Oct. 17: 10 a.m. to 4 p.m.**

Admission \$8 for adults

Everyone 16 and under admitted free!

Family fun: operating model railroads, rides, club and museum exhibits, and vendors with trains, trains, trains!

For more information, visit our website:

www.bigtexasrainshow.com

Vendors, clubs, museums and other exhibitors, see the website or call 832-675-1905 for information about joining the show.

Sponsored by Gulf Coast Chapter, National Railway Historical Society, Inc., a 501(c)(3) non-profit educational organization, with the support of the City of Houston Convention & Entertainment Facilities Dept.



Big Texas Train Show Non-Commercial Exhibitor Application

Oct. 16-17, 2010 • www.bigtexastrainshow.com

Model railroad clubs, museums, historical societies and other non-commercial exhibitors are invited to participate in the Big Texas Train Show at no charge. Groups with operating model railroads will qualify for an honorarium in recognition of their participation. Please submit applications by Sept. 1, 2010 to allow for space planning. Contact Big Texas Train Show at 1-832-675-1905 or through the website for more information. **This form is not for use by any person, group or entity whose primary purpose in participating in the Big Texas Train Show is for-profit sales.**

Contact Information: To avoid processing delay, complete all sections and PLEASE PRINT LEGIBLY!

Exhibitor Name: _____

Contact Name: _____

Mailing/Billing Address: _____

City/State/Post Code: _____

Email Address: _____

Telephone: _____ Fax: _____

Describe exhibit: _____

Gulf Coast Chapter NRHS Inc. reserves the right to decline space to any exhibitor deemed inappropriate for the show.

Your Requirements:

One 8' x 30" table and two folding chairs (if desired) and one duplex electrical connection (if required) are included at no charge with each approved non-commercial exhibitor application. Indicate below if you need additional electrical connections, tables or chairs. **Some organizations may qualify for additional tables at no charge (for instance T-TRAK clubs).** Call 1-832-675-1905 for information.

| | Total |
|---|----------|
| One table included no charge: Indicate additional tables required _____ x \$30 per table | \$ _____ |
| Two chairs included no charge: Additional chairs _____ x \$2 per chair | \$ _____ |
| One duplex electrical no charge: Additional electrical required _____ x \$75 each | \$ _____ |
| Exhibitor badges - required for admission: Number required _____ x no charge | |
| TOTAL DUE \$ _____ | |

Describe space and electrical requirements (exhibit dimensions, etc. - attach additional sheet if needed):

Payment Options for Additional Tables, Chairs and Electrical - Payment Required with Application:

Payment Method: Check Enclosed Credit Card: Visa MasterCard Discover
Make checks payable to Gulf Coast Chapter NRHS Inc. Provide credit card details below.

Cardholder Name: _____

Card Number/Security Code: _____

Expiration Date: _____ Signature: _____

Mailing/Billing Address above must match credit card billing address.

Send completed application with payment (if required) to: **Gulf Coast Chapter NRHS Inc., P.O. Box 457, Houston TX 77001-0457** or email it to info@bigtexastrainshow.com (we recommend you email a PDF only). You may also pay by credit card through our website: www.bigtexastrainshow.com. To make arrangements to fax your application, call 1-832-675-1905. **See page 2 for important information.**

Big Texas Train Show Non-Commercial Exhibitor Application

Exhibitor Guidelines and Other Important Information

1.a. Sponsors: The Big Texas Train Show is sponsored by Gulf Coast Chapter, National Railway Historical Society, Inc. (GCC), a 501(c)(3) educational organization incorporated under the laws of the State of Texas. The event benefits Houston Railroad Museum, a project of GCC. The event is made possible with the support and sponsorship of the City of Houston Convention & Entertainment Facilities Dept.

b. GCC can be contacted by telephone at 1-832-675-1905 or by email at info@bigtexastrainshow.com.

2.a. Exhibitors: By submitting this application, Exhibitor agrees to hold harmless GCC, the sponsors and organizers of the Big Texas Train Show for any and all actions that may occur involving the show and Exhibitor agrees to take full responsibility for the safe and tasteful conduct of its representatives while in attendance at the show.

b. GCC, the sponsors and organizers of the Big Texas Train Show reserve the right to allow or disallow any particular Exhibitor from participating in the show. Exhibitors are expected to show train-related items at the Big Texas Train Show.

c. Requests for refund of exhibitor fees will be considered on a case-by-case basis. No refunds will be given after Oct. 1, 2010.

d. Exhibitors agree to keep their exhibits within the boundaries of the space allocated, and not to encroach on space designated for other Exhibitors, Vendors or movement of patrons throughout the show.

e. Each Exhibitor representative will be provided an official badge which must be worn at all times and will be required to enter the exhibit hall.

f. Each Exhibitor agrees to comply with the laws regarding Texas sales tax and collect and remit such tax in a legal manner if required.

3.a. Show Venue, Hours, Setup and Tear Down: The venue is Exhibit Hall B at the George R. Brown Convention Center, 1001 Avenida de las Americas, Houston TX 77010. The show is open to the public from 10 a.m. to 5 p.m. on Saturday, Oct. 16, and from 10 a.m. to 4 p.m. on Sunday, Oct. 17. Vendors and Exhibitors are expected to be fully set up and manning their space for the full duration of the public show on both days.

b. Setup hours are 1 p.m. to 11 p.m. on Friday, Oct. 15, and 7 a.m. to 10 a.m. on Saturday, Oct. 16. Note that all tables may not be set up and available immediately at 1 p.m. on Friday.

c. Exhibitors with trucks/trailers who want to drive into the hall to unload will be able to do so between 1 p.m. and 7:15 p.m. on Friday only. **You must make advance arrangements if you want to drive into the hall, and your vehicle may not remain in the hall for more than 45 minutes. All Exhibitor vehicles must be removed from the hall by 8 p.m.**

d. Teardown hours are 4 p.m. to 11 p.m. on Sunday, Oct. 17, and 7 a.m. to Noon on Monday, Oct. 18. The exhibitor access points will not be opened for removal of any items outside these hours.

e. Exhibitors with trucks/trailers who want to drive into the hall to load will be scheduled to do so beginning at 5 p.m. on Sunday. **You must make advance arrangements if you want to drive into the hall, and your vehicle may not remain in the hall for more than 45 minutes. All Vendor vehicles must be removed from the hall by 10 p.m.** The hall will also be open to vehicles on Monday, Oct. 18, by arrangement.

4.a. Parking and Security: Exhibitor and Vendor parking will be available at no charge on Friday, Oct. 15, for setup and Monday, Oct. 18, for teardown. Exhibitor parking will be available behind the convention center near the exhibitor entrance on the show dates for a fee. Note that you will not have to pay to access the hall for setup Saturday morning or for teardown Sunday after 4 p.m., but you will have to pay to park during the day.

b. Security will be provided in the exhibit hall at all times the hall is accessible either to Exhibitors or the Public. GCC, the organizers and sponsors take no responsibility for loss or damage at any time to any property left in the exhibit hall.

c. A limited amount of storage space for small trailers may be available in the exhibit hall for a fee. No motorized vehicles or vehicles equipped, holding or loaded with any combustible or hazardous substance can be stored in the hall. GCC, the organizers and sponsors take no responsibility for loss or damage at any time to any property left in the exhibit hall. **If space is available, you must make advance arrangements and arrive on Friday, 15 Oct., by 6 p.m. if you want to store a trailer in the hall.** Call 1-832-675-1905 for more information or to confirm that space is available.